

Position Title: Court Law Clerk

Announcement Number: 16-01

Court Name: U.S. District Court- District of Delaware

City- Wilmington State: DE **Court Website:** www.ded.uscourts.gov

Permanent Position: No

Job Grade: JSP 11/1- JSP 13/1

Salary Min: \$31,662

Salary Max: \$45,128

Open Until Filled: Yes

Position Description

The court is seeking applicants for a part-time, temporary court law clerk position. The incumbent will assist our District Judges by conducting extensive review, research and writing. The position is available to start immediately with an initial term of one year, subject to extension for up to two more years depending upon satisfactory performance.

Qualifications

For consideration, applicants must be law school graduates with excellent writing and research skills. Prior litigation experience or a clerkship is strongly preferred. To qualify for a JSP 11/1, applicant must be a law school graduate. For a JSP 12/1, applicant must have one year of legal experience and bar membership. For a JSP 13/1, applicant must have two years of legal experience and bar membership. Salary is determined based on experience.

Miscellaneous

Disclosure

The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, any of which may occur without prior written or other notice.

How to Apply

Applicants must submit materials electronically through the OSCAR system located at <https://oscar.uscourts.gov/>. Only applications received through OSCAR will be accepted. The posting is listed under the account of District Judge Leonard P. Stark. Materials must include:

- 1) Cover Letter
- 2) Resume
- 3) Writing Sample
- 4) Law School Transcript

*Letters of recommendation and/or list of references also preferred.