

I. The CJA Guidelines provide, in part:

§ 230.13 Time Limits

(a) Vouchers should be submitted no later than 45 days after the final disposition of the case, unless good cause is shown. The clerks of the concerned courts should ensure that attorneys comply with the prescribed limits. Every effort should be made to have counsel submit the claim as soon as possible upon completion of services rendered.

§ 230.30 Supporting Memorandum Justifying Compensation Claimed

(b) Claim for More than the Case Compensation Maximum

(1) In any case in which the total compensation claimed is in excess of the statutory case compensation maximum, counsel will submit with the voucher a detailed memorandum supporting and justifying counsel's claim that:

the representation given was in an extended or complex case
(see: § 230.23.40(b)), and,
the excess payment is necessary to provide fair compensation
(see § 230.23.40(c)).

II. Guidance for Submission of Claims in Excess of the Statutory Maximums

Form CJA 26A may be used as a guide for submission of claims in excess of the statutory maximum. The current statutory maximum rates as well as the CJA 26A form may be found at www.fd.org (See Hot Topics; CJA Panel Info)

III. Mileage Rates

May be found at www.gsa.gov

IV. Additional Assistance

The National CJA Voucher Reference Tool is available at www.fd.org (See Hot Topics; CJA Panel Info., etc.; National CJA Voucher Reference Tool)

You may also contact the Clerk's Office at (302) 573-6136 or CJA_Helpdesk@ded.uscourts.gov.